

# Alpha Baking Company

## APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, sexual orientation, marital protected veteran status, or any other characteristic protected by law.



*Please print and complete all fields –Incomplete information could disqualify you from further consideration.*

### PERSONAL INFORMATION

Full Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Are you eligible to work in the U.S (proof of eligibility will be required upon hire)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you at least 18? (If no, you will be required to provide authorization to work and proof of age upon hire)  
\_\_\_\_\_ Yes \_\_\_\_\_ No

Can you work any shift? \_\_\_\_\_ Yes \_\_\_\_\_ No

Can you work overtime, including weekends? \_\_\_\_\_ Yes \_\_\_\_\_ No

### EMPLOYMENT DESIRED

Date you can start \_\_\_\_\_ Hourly Rate/Salary desired \_\_\_\_\_

Position desired \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

### REFERRAL SOURCE

How did you hear about us? Walk In \_\_\_ Advertisement \_\_\_ Referral \_\_\_ Other \_\_\_\_\_

Have you ever worked for us before?

\_\_\_\_\_ Yes \_\_\_\_\_ No Explain \_\_\_\_\_

Do you know anyone who works for us? \_\_\_ Yes \_\_\_ No If yes, who? \_\_\_\_\_

### EDUCATION

EDUCATION	Name and Location of School	Number of years attended	Degree Received	Subjects Studied/Major
High School				
Undergraduate				
Graduate				
Trade School				

**EMPLOYMENT HISTORY** Please list your last four employers (if applicable) starting with the most recent.  
*Incomplete information could disqualify you from further consideration.*

Date (Month and Year)	Employer Name, Address, and Phone Number	Ending Salary	Position Held	Responsibilities	Reason for Leaving
From To					
From To					
From To					
From To					

Do you have any additional skills, experience, certifications and/or training that would enhance your ability to perform the position? If yes, explain.

---

**REFERENCES** Please provide the names of three individuals not related to you, whom you have known at least three (3) years.

Name	Phone Number	E-Mail	Company	Years Acquainted

**Please read carefully before signing**

**CERTIFICATION OF APPLICANT**

I certify that the facts contained in this Application are true and complete to the best of my knowledge and that, if hired, falsified statements, omissions or misrepresentations on this Application are grounds for dismissal no matter when it is discovered. I authorize investigation of all statements and facts contained herein, and I authorize my former employers listed above to provide any and all information concerning my employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same.

I understand that submitting this Application does not indicate there is a position open and does not obligate Alpha Baking Company to hire me. I understand and agree that nothing in this Application or, if hired, my employment guarantees me employment for a specific period of time, and my employment may be terminated at any time without any prior notice. I also understand and agree that no representative of Alpha Baking Company has any authority to make a promise or enter into any agreement for employment for any specified period of time, or to make any promises or agreements contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.**